

Virginia Wireless E-911 Services Board Project Management Monthly Activity Report

Vendor: Kimball & Assoc.
 Region/Locality: Northern Neck /
Middle Peninsula
 Period: 3-01-03 to 3-28-

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PROJECT REPORTING					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			2	Held Regional meeting in Warsaw discussed issues that concern the PSAPs on funding from the State Wireless Board, WSP testing schedules, State mapping issues and other issues relating to the NN/MP region.
Developed Monthly reports submittals to WSB	Region			7	
PLANNING					
Letters for Phase II request after assessment of PSAP	Westmoreland County	75%		5	Westmoreland County Phase II Assessment finished. Westmoreland has Mapping system but does not have a CAD system.
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			6	WSP's maps for King William County received and signed off on by King William County.
Assessments					
CPE assessment	Richmond County			7	Richmond County has finished developing RFP for CPE to be able to receive Phase I and Phase II calls.
	Town of West Point			5	Town of West Point - Phase II assessment for West Point finished. They will have to get a Mapping system before bringing up Phase II.
	King William County			7	King William County Wireless trunks have been installed. The new trunks are being tested as soon as testing finished the WSP will start testing for Phase I.
ACCEPTANCE TESTING/CUT-OVER					

Phase I Service Testing	Gloucester County and Lancaster County	50%		8	Testing for Gloucester County has started and the test have been successful so far. Coordinated and participated in Sprint PCS and Verizon wireless testing. Lancaster County deployment of Phase I for Cingular still not finished.
Phase I Service Testing	Town of West Point			2	Sprint PCS' to start testing in May
LEC/WSP LIAISON					
Phase II	Region			6	Obtained ALI format procedures from Sprint and Verizon for Phase II readiness. Followed up with AT&T Wireless and US Cellular on their Phase II call delivery.
Follow up on Phase I	Gloucester County			6	Follow up with Nextel Communications, Alltel and Triton PCS on their Phase I deployment for Gloucester County.
	Region			5	-Identified an issue with nTelos handling of overflow calls and where the calls are routed. Issue was researched, then elevated to the WSB for resolution.
PHASE II ASSISTANCE					
Phase II Readiness	Region			8.25	Coordinating and updating the Phase II implementation action items, especially for PSAPs recently completing their Phase I testing (noted above). Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters	King William County			6	Letters for Phase II testing ready to be sent out for King William County to the WSP's.
MAPPING/GIS ASSISTANCE	Region			8	Supporting the PSAP(s) in dealings with Mapping vendors to prepare for Phase II.
TRAINING ASSISTANCE					
Phase I & Phase II Training	Region			4	Training to be provided to PSAP personnel as to what the information being displayed means and how it can be used to assist dispatch.
				92.25	